



American Home Inspectors Training Catalog

Volume 30

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Mbition LLC dba American Home Inspectors Training

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www.ahit.com

APPROVED AND REGULATED BY THE ARIZONA STATE BOARD FOR PRIVATE POST-
SECONDARY EDUCATION

1740 West Adams, Suite 3008 Phoenix, AZ 85007

602-542-5709

Approval# V1238

Postsecondary School Locations

Arizona, Delaware, Colorado, Connecticut, Kansas, Kentucky, Michigan, Nevada,
Ohio, Oregon, Tennessee, West Virginia, Wisconsin

Mbition LLC dba American Home Inspectors Training (AHIT) is a private (not public)
training institution that is a registered LLC in the state of Delaware.

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SCHOOL INFORMATION

ADMINISTRATION

Gary Weiss	Chief Operating Officer
Dan Harris	President and Chief Revenue Officer
Mike Matoush	VP of Education and Learner Experience
Rebecca Piltingsrud	Compliance Supervisor
Nichol Andler	School Director/Director of Compliance
Bobby Despain	Vice President of Sales
Jennifer Pingrey	Vice President of Marketing
Diane Atkinson	Customer Success Manager
Chris Kjeldsen	Instructor

SCHOOL CALENDAR

American Home Inspectors Training (AHIT) does not run in terms of semesters or quarters.

HOLIDAY CALENDAR

New Year's Day
Memorial Day
Juneteenth
Independence Day
Labor Day
Thanksgiving Day
Black Friday
Christmas Eve
Christmas Day

FACILITIES

The American Home Inspectors Training corporate offices are located at 5670 Greenwood Plaza Blvd, Suite 340W, Greenwood Village, Colorado 80111. Courses are delivered through a secure and proprietary Learning Management System (LMS). The LMS is accessible online through common internet browsers (Chrome, Firefox, Microsoft Edge, and Safari). An internet connection is required (high speed is recommended but not required). Training facilities include technologically equipped classrooms. All live training courses are held in designated training areas on pre-scheduled dates.

REGISTRATION

Enrollments are accepted via our school website <https://www.ahit.com/> or by phone at 1.855.919.1470.

ADMISSION REQUIREMENTS

Admission is open to any person meeting the below qualifications. No qualified person may be excluded from enrollment on the basis of race, color, religion, gender, gender identity and/or expression, national origin, disability, marital status, sexual orientation, or military status.

APPLICANTS MUST MEET THE FOLLOWING REQUIREMENTS

- Be at least 18 years of age.
- Submission of any required forms (Enrollment Agreements, etc.) as required by state postsecondary regulations.
- Have access to internet compatible devices.
- Possess base-level computer skills, including ability to read text on screens, click through course material, and take exams online.
- Pay appropriate fees.

TECHNICAL SYSTEM REQUIREMENTS

Courses are delivered through a secure and proprietary Learning Management System (LMS). An internet connection is required (high speed is recommended, but not required).

STUDENT TECHNICAL SUPPORT

Students can contact our customer support team for technical and administrative support by email, phone, and online chat. Normal business hours are 7:00 am to 8:00 pm CST Monday through Friday, 9:00 am to 3:30 pm CST Saturday.

DISCLOSURES

American Home Inspectors Training is not an accredited institution.

American Home Inspectors Training makes no representations except as expressly set forth in this catalog, and under no circumstances does American Home Inspectors Training make any claim, promise, or guarantee for employment or state licensure.

American Home Inspectors Training reserves the right to change courses, start dates, tuition, and to cancel courses. Any changes will be made in accordance with State Board rules and regulations. The information contained in this catalog is true and correct to the best of our knowledge.

ENROLLMENT IN RADON AND MOLD COURSES

AHIT partners with Environmental Consultants and Affiliates Network (ECAN LLC) to provide radon and mold course content. When a student enrolls in one of these courses, they will be directed to ECAN for access to the course, and by accessing the course, agrees to ECAN's enrollment and school policies.

EXPIRATION AND COURSE EXTENSIONS

Online courses must be completed within twelve (12) months of enrollment date. If you are unable to complete your course within the initial twelve (12)-month period, then you may extend your course access, for a fee, for up to eighteen (18) months total, when allowed by the regulatory body.* The cost of extension is twenty percent (20%) of the current retail price of the course for each thirty (30)-day extension or partial thirty (30)-day extension, in the event that the course expires prior to the end of the final thirty (30)-day extension. Access to the course after thirty (30) days from initial expiration requires re-enrollment at a discounted fee of fifty percent (50%) of the current retail cost and no progress will be kept.

PREVIOUS CREDITS

Credits earned from another institution cannot be combined with those earned through American Home Inspectors Training. American Home Inspectors Training does not guarantee the transferability of its credits to any other institution unless a written agreement exists with another institution.

RECORDS

The school will permanently maintain student academic records. Students are entitled to receive a copy of their course completion certificate and/or school transcript if requested. Quiz and exam results display immediately after submission, within the course and all results are accessible at any time through the course navigation feature of the course.

JOB PLACEMENT

American Home Inspectors Training does not offer job placement services. American Home Inspectors Training makes no representations except as expressly set forth in this catalog, and under no circumstances does American Home Inspectors Training make any claim, promise, or guarantee for employment.

REASONABLE ACCOMMODATION POLICY

American Home Inspectors Training provides reasonable accommodations for disabilities. A student must provide ten to fourteen (10-14) business days' notice in order for their accommodation to be properly processed. The full ADA policy and procedure can be found [here](#).

STUDENT CONDUCT POLICY

It is expected that students will conduct themselves in a professional manner and demonstrate respect for their instructors and fellow classmates. The school reserves the right to terminate a student on any of the grounds listed below. Termination notice will be in writing citing the reasons for termination. Tuition will be refunded according to the applicable refund policy.

Possible reasons for termination can include but are not limited to:

- Failure to comply with school rules, policies, and regulations
- Unprofessional conduct
- Unsatisfactory academic progress
- Excessive absence or lateness
- Failure to pay fees when due
- Cheating or falsifying records
- Breach of enrollment agreement
- Entering school site while under the influence or effects of alcohol, drugs, or narcotics of any kind
- Carrying a concealed or potentially dangerous weapon
- Sexual harassment
- Harassment of any kind including intimidation and discrimination

TUITION AND PRICING POLICIES

Students enrolled in the same program may pay different tuition based upon effective dates of promotions. Tuition at the time of enrollment is final. Students who modify a program or service in a manner which will reduce or increase tuition may also pay a different price than other students.

Students who meet the following qualifications are eligible for tuition discounts:

- Students enrolling as part of a group
- Students enrolling under the same course schedule where discounts are available to all students
- Military personnel

American Home Inspectors Training does not offer scholarships or loans. Financing is available to qualified students. Students should contact a customer service representative for details.

REFUND POLICY

Three-Day Cancellation:

An applicant who provides written notice of cancellation within three days (excluding Saturday, Sunday and federal and state holidays) of signing an enrollment agreement is entitled to a refund of all monies paid. No later than 30 days of receiving the notice of cancellation, the school shall provide the 100% refund.

After the above three-day cancellation has passed, the following refund schedule will apply:

% of the clock hours attempted:	Tuition refund amount:
10% or less	90%
More than 10% and less than or equal to 20%	80%
More than 20% and less than or equal to 30%	70%
More than 30% and less than or equal to 40%	60%
More than 40% and less than or equal to 50%	50%
More than 50%	No Refund is required

The percentage of the clock hours attempted is determined by dividing the total number of clock hours elapsed from the student's start date to the student's last day of attendance, by the total number of clock hours in the program.

Regarding Exam Prep Edge, American Home Inspectors Training will refund the purchase price of any Exam Prep Edge product if the refund request is submitted within thirty (30) days of purchase and if the initial assessment has not been completed.

American Home Inspectors Training does not offer price adjustments on previously purchased items.

By enrolling in a live classroom or live online course, you agree to attend all scheduled sessions in full.

Refunds are only available if requested within 30 days of purchase. Refunds will only be issued if the course is not more than 50% complete.

Rescheduling a course is permitted up to 15 calendar days prior to the course scheduled date. One course reschedule is permitted at no cost. Additional course reschedules will be charged 50% of the current retail price.

You must participate in all required activities (quizzes, polls, discussions, etc.), verify your identity, and use an approved device (desktop, laptop, or mobile device with a stable internet connection and camera). Disruptive behavior or non-compliance may result in removal from the course without refund.

GRIEVANCE POLICY

Students who have a grievance with the school are encouraged to resolve the matter with their instructor. If still unsatisfied, the grievance may be addressed to the School Director or President of The CE Shop within 10 days of the incident at The CE Shop, 5670 Greenwood Plaza Blvd, Suite 340W, Greenwood Village, Colorado 80111, Telephone: 888-850-0889. A student may be dismissed for any violation of the school rules, policies, and/or regulations as set forth herein. The President of The CE Shop, after consultation with all parties involved, makes the final decision and response within 30 business days. Where appropriate, the President of The CE Shop will review each case and decide whether to grant re-admittance.

ARIZONA UNRESOLVED DISPUTES

A review of the complaint will be documented in the student file and in the Complaint Log and an attempt at a satisfactory resolution put in place. The results of the meeting will also be documented. If the student complaint cannot be resolved after exhausting the Institution's grievance procedure, the student may file a complaint with the Arizona State Board for Private Post-Secondary Education. The student must contact the State Board for further details. The State Board address is: 1740 W. Adams, Suite 3008 Phoenix, AZ 85007, phone 602-542-5709, website <https://ppse.az.gov>.

ACADEMIC POLICIES

Progress, Completion, and Attendance Requirements

Students must complete 100% of the learning material presented in a course and demonstrate understanding of the material by passing all quizzes and the final exam (where required by the regulatory entity) to receive credit hours for the course. Students who do not complete 100% of the material will not be issued a certificate of completion and will not receive credit hours for the course.

For courses that require monitored seat time or limit credit hours in a 24-hour period, our online course delivery system manages this requirement.

All course enrollment and completion times are recorded in Central Standard Time (CST). American Home Inspectors Training does not have a probation policy in place for courses.

If students are unable to complete the course during the scheduled session or fail to meet AHIT standards for satisfactory progress or completion, re-purchase is required. A discounted fee of fifty percent (50%) of the current retail price will be charged.

GRADING

Students are graded on a pass/fail system. Those who attend live training must be present for all class time. The expectation is that students will engage fully, ask questions, and where required during field training, complete inspection reports of acceptable quality. If satisfactory progress is not made during class, AHIT reserves the right to require that the student re-enroll. See "Leave of Absence." A fee may apply.

Depending on your state's requirements, a completion certificate will be available within seventy-two (72) hours of completing all requirements.

COURSE COMPLETION

Students will receive a completion certificate upon satisfactory completion of all course requirements including minimum grades, attendance, and any other requirements.

Once all required coursework has been completed, students must certify that they were the student who completed the coursework. This is accomplished at the end of each course, within our LMS. A course and instructor evaluation is also presented at this time to the

student. Once certification has taken place, the student's certificate of completion is sent to the student via an automated email and is also stored in the student's online account for a minimum of five years unless otherwise stated. Any exceptions to these rules will be provided to the student in the required details on the web page, email instructions, and/or course orientation and completion slides.

REQUIREMENTS TO PRACTICE AS A HOME INSPECTOR

In some states licensing is required to inspect work as a home inspector. States are increasingly introducing legislation regarding the home inspection industry. Prospective home inspectors therefore need to contact the proper state agencies regarding requirements in their states.

Arizona Requirements: Complete 84 Hours of Board Approved Education.

Anyone desiring to be licensed will be required to pass the state exam and perform 30 parallel inspections. For more information, please visit <https://btr.az.gov/applicants/home-inspector-applicants/home-inspector-application>.

EDUCATIONAL PROGRAM

PROFESSIONAL HOME INSPECTION ONLINE COURSE - 120 HOURS

COURSE OBJECTIVE

Upon completion, students will be able to conduct a thorough home inspection from the first contact with the customer to submitting a completed report.

COURSE DESCRIPTION

The Professional Home Inspection Online Course is offered to students in a home study format. This course provides graduates with the skills necessary to obtain employment as a home inspector, set up a home inspection company or add home inspection services to their current offerings. Designed by AHIT's team of certified and extensively experienced home inspection instructors, students learn about structures, exteriors, roofing, electrical, plumbing, heating and cooling, interiors, and insulation and ventilation. In addition, students will learn what skills it takes to run a business.

Students are given 500 review questions throughout the course. A 100-question final exam at the end of the course must be passed with a minimum score of 75%. Upon successful completion of the course, graduates receive a certificate of completion. A toll-free number allows students to call instructional staff to discuss topics, tests, and projects; to request additional learning information; and to talk about the home inspection field.

National Professional Home Inspection Online Course

Section 0 Your National Professional Home Inspection Online Course

Section Learning Objectives

*Recall introductory details to the home inspection industry, the subjects that will be included in the course, details related to state-specific requirements and trade associations.

Minutes	Units
60	Introduction to Professional Home Inspection
60	Recommended Tools and Reference Materials
60	Inspection Reports

Section 1 The Structural Inspection

Section Learning Objectives

*Describe the basics of construction, including foundations, framing, and roofs, the type of construction and materials used, and reporting of any problems or defects found.

Minutes	Units
90	The Structural Inspection - 1
90	The Structural Inspection - 2
90	The Structural Inspection - 3
90	The Structural Inspection - 4
90	The Structural Inspection - 5
90	The Structural Inspection - 6

Section 2 The Exterior Inspection

Section Learning Objectives

*Recall the requirements to identify and report on the various deficiencies in the condition of the exterior components of the property, including attached structures.

Minutes	Units
60	The Exterior Inspection - 1
180	The Exterior Inspection - 2
180	The Exterior Inspection - 3
180	The Exterior Inspection - 4
180	The Exterior Inspection - 5

Section 3 The Roof Inspection

Section Learning Objectives

*Identify various types of roofs, how to inspect the condition of different roof coverings, soundness of the roof structure, indication of water penetration, condition of the chimney and flashings, and the effectiveness of roof drainage.

Minutes	Units
120	The Roof Inspection - 1
120	The Roof Inspection - 2
180	The Roof Inspection - 3
180	The Roof Inspection - 4
180	The Roof Inspection - 5

Section 4 The Plumbing Inspection

18 hours

Section Learning Objectives

*Recall how to perform a visual inspection of the exposed supply and waste distribution piping and fixtures, and the requirement to report any defects found in the system and how to help customers understand those defects.

Minutes	Units
215	The Plumbing Inspection - 1
215	The Plumbing Inspection - 2
220	The Plumbing Inspection - 3
215	The Plumbing Inspection - 4
215	The Plumbing Inspection - 5

Section 5 The Electrical Inspection

17 hours

Section Learning Objectives

*Identify basic wiring practices, NEC requirements, and the details of the electrical inspection, and describe awareness of safety hazards to report.

Minutes	Units
165	The Electrical Inspection - 1
175	The Electrical Inspection - 2
175	The Electrical Inspection - 3
170	The Electrical Inspection - 4
175	The Electrical Inspection - 5
160	The Electrical Inspection - 6

Section 6 The Heating and Cooling Inspection

23 hours

Section Learning Objectives

*Describe the variety of heating and cooling systems, including the components of various system types and their proper function and operation, what to look for in an inspection, and how to properly report findings.

Minutes	Units
135	The Heating and Cooling Inspection - 1
140	The Heating and Cooling Inspection - 2
135	The Heating and Cooling Inspection - 3
140	The Heating and Cooling Inspection - 4
135	The Heating and Cooling Inspection - 5
140	The Heating and Cooling Inspection - 6
135	The Heating and Cooling Inspection - 7
135	The Heating and Cooling Inspection - 8
140	The Heating and Cooling Inspection - 9
140	The Heating and Cooling Inspection - 10

Section 7 The Interior Inspection

14.5 hours

Section Learning Objectives

*Describe how to evaluate the conditions of the walls, ceilings, floors, windows, doors, stairways, countertops, and cabinets.

Minutes	Units
120	The Interior Inspection - 1
125	The Interior Inspection - 2
130	The Interior Inspection - 3
125	The Interior Inspection - 4
125	The Interior Inspection - 5
125	The Interior Inspection - 6
125	The Interior Inspection - 7

Section 8 The Insulation and Ventilation Inspection

3.5 hours

Section Learning Objectives

*Recall the requirements for inspecting attic and crawl spaces, along with the materials used to help insulate each space.

Minutes	Units
50	The Insulation and Ventilation Inspection - 1
55	The Insulation and Ventilation Inspection - 2
55	The Insulation and Ventilation Inspection - 3
50	The Insulation and Ventilation Inspection - 4

Section 9

6 hours

Special Topics

Section Learning Objectives

*Identify how to properly inspect and report on complex pool systems and components, how to properly evaluate and report on irrigation systems, and how to report on environmental issues; describe aspects of business planning, risk management, and ancillary services.

Minutes	Units
75	Inspecting Pools and Spas
75	Inspecting Irrigation Systems
75	Reporting Environmental Issues
60	Business Planning, Risk Management, and Ancillary Services
75	Risk Management Tips for Home Inspectors

COURSE PRICING

Professional Home Inspection Starter Package

\$699.00*

- Professional Home Inspection Online Course
- A Practical Guide to Home Inspection eBook
- Home Inspector Exam Prep
- 15 Bonus Marketing, Business, and Technical Courses

*American Home Inspectors Training reserves the right to adjust the course cost at any time prior to purchase. Taxes and additional products purchased are not included in this cost.

Tax

Due to the tax law which mandates that online businesses must collect sales tax in certain states, if your state requires sales tax to be collected, it will automatically be added to the total amount due at checkout minus any donation made to The CE Shop Foundation. In addition, if you choose to set-up a payment plan, sales tax will be added to each monthly payment plan total. For questions, please contact The CE Shop at 1.888.827.0777 or Support@TheCEShop.com.