



OCL Real Estate LLC dba

# American Home Inspectors Training

## Enrollment Agreement

### TENNESSEE

Courtyard by Marriott Nashville Vanderbilt/West End  
1901 West End Ave  
Nashville, TN 37203

This is an Enrollment Agreement for American Home Inspectors Training’s home inspection courses. *This is a legally binding contract.* Failure to send all the pages will result in an incomplete registration. Completely read, sign, and return via fax, email, or email the entire document to:

American Home Inspectors Training  
20225 Water Tower Boulevard, 4<sup>th</sup> Fl  
Brookfield, WI 53045

(p) 800.441.9411  
(f) 262.347.0776  
(e) questions@ahit.com

**PERSONAL INFORMATION** (please complete all information)

Last Name, First Name, MI.

\_\_\_\_\_

Address

City, State & ZIP

\_\_\_\_\_

\_\_\_\_\_

Phone #

Email

\_\_\_\_\_

\_\_\_\_\_

Date of Birth

Social Security Number

\_\_\_\_\_

\_\_\_\_\_

Emergency Contact

Phone #

\_\_\_\_\_

\_\_\_\_\_

**EDUCATION BACKGROUND** (please complete all information)

Highest Level of Schooling Completed

- High School Diploma     GED     Associate Degree     Bachelor’s Degree     Graduate Degree

Date Graduated (month/year)

School

City & State

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**PROGRAM & TUTION INFORMATION**

(please select your course)

**OPTION 1 Professional Home Inspection Online Course (online only)**

Books:	(included)
<u>Tuition:</u>	<u>\$ 695.00</u>
Total Charges:	\$ 695.00

Anticipated Start Date: \_\_\_\_\_ Anticipated Completion Date<sup>1</sup>: \_\_\_\_\_

This self-paced course utilizes online videos and texts to teach students about structures, exteriors, roofing, electrical, plumbing, heating and cooling, interiors, and insulation and ventilation.

**OPTION 2 5-Day Professional Home Inspection Blended Course (online + 5 day classroom)**

Books:	(included)
<u>Tuition:</u>	<u>\$1845.00</u>
Total Charges:	\$1845.00

Anticipated Start Date: \_\_\_\_\_ Anticipated Completion Date: \_\_\_\_\_

This course combines online videos, live classroom, and field training. Designed by AHIT’s team of certified and extensively experienced home inspection instructors, students learn about structures, exteriors, roofing, electrical, plumbing, heating and cooling, interiors, and insulation and ventilation. In addition, students will learn what skills it takes to run a business.

All books and learning materials needed for successful completion of each program are included in the tuition fees. All tools and equipment needed are available in the labs during training. The materials received in each program, along with their retail values, are listed below; along with the retail values.

*Materials Received in the Online and Blended Course*

<i>Home Inspection Business</i>	\$99.00	<i>Home Maintenance Manual</i>	\$4.00
<i>The Practical Guide to Home Inspection</i>	\$245.00	Tools	\$30.00
<i>Professional Home Inspection Online Course Workbook</i>	\$25.00	Handouts	\$10.00
Standard Inspection Report	\$12.50	<b>TOTAL</b>	<b>\$425.50</b>

<sup>1</sup> Students are given 12 months of access to the online course.

Select Tuition Payment Plan for On-Site Training Programs

The courses are priced as shown above. It is preferred that payment be made in full. However, payments may be paid in two (2) installments. There is no interest charged for a payment plan. Contracts are not sold to a third party at any time. A deposit must be paid at the time the Enrollment Agreement is completed in order to ensure a space in class. All books and learning materials needed during the training program are included. (See page 3 for a list of these materials.) Books are shipped upon receipt of the first payment. All tools and equipment needed to satisfactorily complete the course are available in the field during training. In order to work as a home inspector, tools are required. **ANY HOLDER OF THIS CONSUMER CREDIT CONTRACT IS SUBJECT TO ALL CLAIMS AND DEFENSES WHICH THE DEBTOR COULD ASSERT AGAINST THE SELLER OF GOODS OR SERVICES OBTAINED PURSUANT HERETO OR WITH THE PROCEEDS HEREOF. RECOVERY HEREUNDER BY THE DEBTOR SHALL NOT EXCEED AMOUNTS PAID BY THE DEBTOR.** (16 C.F.R. § 433.2(a))

**\*Please check the following box(es) that are applicable and fill in the amount of payment.**

- Alternate Funding \$ \_\_\_\_\_
- I am paying in full \$ \_\_\_\_\_
- I am paying a deposit of \$ \_\_\_\_\_ to hold a place and I will pay \$ \_\_\_\_\_ (the balance) due 2 weeks prior to class

*REFUND AND CANCELLATION POLICY*

Should an applicant/student cancel or is terminated for any reason, all refunds will be made according to the following policy and schedule:

1. A full refund of all monies will be paid if the application is not accepted by the school.
2. If a student withdraws from the institution on or before the first day of class – live or online – or fails to begin classes, the refund shall equal the sum of all refundable fees paid, less an administrative fee of \$100.
3. A student terminating training is entitled to a refund based upon the chart below:

<b>Termination Time</b>	<b>Refund</b>
Prior to commencement of course	100% of tuition less a \$100 administrative fee
Within first 10% of Course	75% of tuition less a \$100 administrative fee
After 10% but within first 25% of Course	25% of tuition less a \$100 administrative fee
After 25% of Course	No refund

A full refund will be provided if education service is discontinued by the school, with the exception that the school ceases operation.

The termination date for refund purposes is the last date of recorded attendance, or date the student notifies the school if sooner. If the school cancels a course then the student will receive a full refund of monies paid when materials are returned to school in re-saleable condition.

Refunds must be calculated from the last date of recorded attendance or notification to the school based upon contact hours attended. The policy of the granting of credit for previous training shall not impact on the refund policy. There is no granting of credit for previous training.

Refunds are made within 30 calendar days after the school has determined that the student has withdrawn and returned all materials.

*Veterans Refund Policy*

The non-refundable portion of registration fees will not exceed \$10.00. All other charges to the student, including

tuition, books and supplies issued by the school, registration fees in the excess of \$10.00, and other fees will not exceed the pro-rata portion of total charges that the length of the completed portion of the course bears to the total length of the course.

### *Extenuating Circumstances*

In the case of extenuating circumstances the director will consider a settlement that is reasonable and fair to the student and the school. Postponement of a starting date, whether at the request of the school or the student, requires a written agreement signed by the student and the school. The agreement must set forth:

- a. Whether the postponement is for the convenience of the school or student, and;
- b. A deadline for the new start date, beyond which the start date will not be postponed.

If the course is not commenced, or the student fails to attend by the new start date set forth in the agreement, the student will be entitled to an appropriate refund of prepaid tuition and fees within thirty (30) days of the deadline of the new start date set forth in the agreement.

If the school cancels or changes a course of study or location in such a way that the student who has started is unable to complete training, arrangements will be made in a timely manner to accommodate the needs of each student enrolled in the course who is affected by the cancellation or change. If the school is unable to make alternative arrangements, that are satisfactory to both parties, the school will refund all monies paid by the student within thirty (30) days.

### *Other Terms and Conditions*

1. Employment assistance is provided but the school cannot guarantee job placement to graduates upon program/course completion or upon graduation.
2. The Academic Catalog lists a complete Student Grievance Procedure.
3. Contact hours earned at American Home Inspectors Training may not transfer to another educational institution. Contact hours earned at another educational institution may not be accepted by American Home Inspectors Training Institute. You should obtain confirmation that American Home Inspectors Training Institute will accept any contact hours you have earned at another educational institution before you execute an enrollment contract or agreement. You should also contact any educational institutions that you may want to transfer contact hours earned at American Home Inspectors Training to determine if such institutions will accept contact hours earned at American Home Inspector Training prior to executing an enrollment contract or agreement. The ability to transfer contact hours from American Home inspectors Training to another educational institution may be very limited. Your contact hours may not transfer and you may have to repeat courses previously taken at American Home Inspectors Training if you enroll in another educational institution. You should never assume that contact hours will transfer to or from any educational institution. It is highly recommended and you are advised to make certain that you know the transfer of contact hours policy for American Home Inspectors Training and of any other educational institutions you may in the future want to transfer the contact hours earned at American Home Inspectors Training before you execute an enrollment contract or agreement.
4. Students may take unresolved complaints to the Institutional Director. Responses will be made within 10 days and resolutions will be documented.
5. Should students believe the problem was not satisfactorily resolved, she/he may contact the school license board: Tennessee Higher Education Commission, Nashville, TN 37243-0830, 615-741-5293.
6. American Home Inspectors Training is authorized by the Tennessee Higher Education Commission. This authorization must be renewed each year and is based on an evaluation of minimum standards concerning quality of education, ethical business practices, and fiscal responsibility.

*Please read, sign your name and add today's date.*

I want to enroll in The American Home Inspectors Training. I have been provided with a catalog and understand the programs and terms of the Enrollment Agreement. I have read and signed the attached disclosure standards. I am 18 years or older or have written consent from my parent or guardian.

My signature below signifies that I have read the terms and conditions contained in this Enrollment Agreement and understand all aspects of this agreement and do recognize my legal responsibilities in regard to this contract. I realize that any grievances not resolved on the institutional level may be forwarded to the Tennessee Higher Education Commission, Nashville, TN 37243-0830, (615)741-5293.

**Notice to Buyer:** Do not sign this Enrollment Agreement before you read it or if it contains any blank spaces. You are entitled to an exact copy of this signed Enrollment Agreement. Keep a copy to protect your legal rights.

For the course entitled Professional Home Inspection Online Course, I have been informed that for the July 2017/June 2018 period the 12-month completion rate is 56% and the withdrawal rate was 44%.

For the course entitled 5-Day Professional Home Inspection Blended Course, I have been informed that for the July 2017/June 2018 period the 12-month completion rate is 69% and the withdrawal rate is 31%.

Detailed statistical data for this program may be viewed by going to <http://state.tn.us/thec> and clicking on the "Authorized Institutions Data" button.

By signing this agreement, American Home Inspectors Training understands its obligation to immediately provide the student an exact signed copy of the Enrollment Agreement.

Student signature \_\_\_\_\_ Date \_\_\_\_\_

Parent or guardian if student is less than 18 \_\_\_\_\_ Date \_\_\_\_\_

*This Agreement is not binding until it is accepted by a representative of the school.*

Accepted By \_\_\_\_\_ Date \_\_\_\_\_